

**Special Meeting
State Board of Education
October 8, 2009**

**DEPARTMENT OF EDUCATION
Montpelier, Vermont**

*The State Board and Department of Education provide support and leadership
in the transformation of the Vermont education system in order to give each learner the opportunity to
succeed in the 21st century.*

Approved October 8, 2009 Special Meeting Minutes

**Present: Board Members: Fayneese Miller, Chair; Ruth Stokes, Vice Chair Kathy Larsen,
Vice Chair; Brian Vachon; Judith Livingston; John Hall; Don Collins; Stephan Morse**

**DOE Staff: Armando Vilaseca, Commissioner; Carol King; Jill Remick; Mark Oettinger;
Rae Ann Knopf; John Turner; Troy McAllister; Mike Mulcahy; Gail Hall; Elsie
Penniman; Deb Quackenbush; Marty Gephart**

Item A: Call to Order

Fayneese Miller, Chair, called the meeting to order at 8:35 a.m.

Item B: Roll Call

Board members introduced themselves.

Item C: Ratification of Appointment of Deputy Commissioner

Chair Miller asked Commissioner Vilaseca to provide information to the Board on the appointment of Rae Ann Knopf as deputy commissioner. Responding to questions from Board members, Vilaseca noted the following:

- the department has not had a deputy since Bill Romond's retirement in June;
- the department is currently involved in an internal review process that will result in the recommendation of a new structure designed to increase support to schools and learners while maximizing current department capacity;
- the position was not advertised;
- his desire is to promote leadership within the department;
- there is no standing job description for the position, but it is his intent that the position will focus on transformation, innovation, secondary school reform, operations, as well as continued leadership for ARRA.

Motion: John Hall moved, seconded by Ruth Stokes, to ratify the appointment of Rae Ann Knopf as deputy commissioner of education. The motion passed unanimously (8-0).

Item D: Other

No discussion.

Item E: Adjourn

Motion: At 8:53 a.m., Ruth Stokes moved, seconded by John Hall, that the October 8, 2009 special meeting of the State Board of Education be adjourned. The motion passed unanimously (8-0).

Minutes prepared by Carol King